

# Job Application Form

## Private & Confidential

Please complete and return this form via e-mail. If you use additional sheets, please reference them clearly. A current CV may be submitted in place of questions 2 to 5. This Application Form is also available as a hard copy (provided on request), which should be completed in black ink.

**Pitlochry Festival Theatre  
Port-na-Craig  
Pitlochry  
PH16 5DR**

**POSITION APPLIED FOR:**

### 1. PERSONAL DETAILS

Name:

Address:

Postcode:

Home telephone:

Work/daytime telephone:

E-mail:

### 2. PRESENT OR MOST RECENT POST

Post held	Name & address of employer	Leaving date
Salary (on leaving):		
Duties & Responsibilities:		

### 3. DETAILS OF PREVIOUS EMPLOYMENT

*Please list previous employment during the last five years, including length of time in each post.*

Name & address of employer	Position Held	Dates: From: To:

### 4. OTHER RELEVANT EXPERIENCE

*Please give details of any unpaid work or other experience relevant to this post.*

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### 5. EDUCATION

*Please give details of Secondary/Higher education and other training relevant to this post.*

Dates From: To:	School and/or College etc.	Qualification Obtained (if any)

## **6. STATEMENT IN SUPPORT OF THE APPLICATION**

*Please tell us why you believe you are suitable for this post and why you are applying. In completing this section, you must refer to the specific details of the Job Description and Person Specification. If you feel there are other relevant factors in support of your application, please state these as well. You may continue onto a separate sheet if necessary.*

## 7. CONFLICTS OF INTEREST

Are you related to any member of Pitlochry Festival Theatre's Board or staff? **YES / NO**

If Yes, to whom are you related to and in what way?

## 8. DETAILS OF PEOPLE WHO MAY BE CONTACTED FOR REFERENCES

(One referee should be from the most recent employer or, for school leavers, the Head Teacher)

Full name of present or most recent employer:

Address:

Postcode:

Daytime telephone no:

Email:

Other Referee:

Capacity in which known to you:

Address:

Postcode:

Daytime telephone no:

Email:

May we contact your present employer (if relevant) for a reference straight away? **YES / NO**

## 9. DECLARATION

I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment offered. I understand that any offer of employment is subject to the Company being satisfied with the results of a series of relevant checks, including references, eligibility to work in the UK, criminal convictions and probationary period.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Please note that all applications require a completed application form: CVs alone will not be accepted.*

Please return by e-mail to: [Deborah.dickinson@pitlochryfestivaltheatre.com](mailto:Deborah.dickinson@pitlochryfestivaltheatre.com) or by post to:

Pitlochry Festival Theatre, Port-na-Craig, Pitlochry, PH16 5DR. **Applications must be received by the closing date on the job advert.**

Where did you find out about this vacancy? \_\_\_\_\_

If seen on a website or in other media, please provide details: \_\_\_\_\_