

Technician Job Description

Job Title:	Technician	Department:	Production
Responsible To:	Technical Manager	Salary:	£21000 per annum, pro rata
Location:	Pitlochry	Position Type:	Fixed Term, Full Time
Working Hours:	Annualised hours, normally 35 hours per week over 5 days		
Key Relationships	The post holder reports to the Technical Manager and Lighting & Sound Manager and will work closely with other members of the Production Teams, colleagues, Creative Team members, Company, External Collaborators such as co-producing companies		
Context	<p>Pitlochry Festival Theatre (PFT) has been providing a unique cultural experience for over 70 years, appealing to national and international audiences and visitors. We are Scotland's leading producer of musical theatre, a champion of ensemble practice and the country's only rurally located, major arts organisation. Our home is a glorious eleven-acre campus that includes the Explorers Garden. More than a place to come and see a show, we offer great theatre and art for all in an inspiring, creative atmosphere.</p> <p>PFT's campus now comprises a 538 seat Main Auditorium, a 172 seat Studio theatre as well as our Amphitheatre and Bandstand located in the theatre grounds.</p> <p>To help us deliver the programme across multiple venues, we are recruiting for the role of Technician to support the annual workplan of the Production and Technical teams.</p>		
Purpose	<p>The post holder will participate in the effective and efficient delivery of PFT's Technical Services. The post holder works within the Production department and, as such, is expected to make a positive contribution to its development and to the success of the company as a whole.</p> <p>PFT aspires to the highest quality in its production values and in the delivery of all Production services and the post holder will have a key role in achieving high standards of production and quality, as well as developing and maintaining high standards.</p>		

Key Accountabilities:

1. Supporting the Technical Manager and Lighting & Sound Manager in the planning, creation and delivery of all Technical services in pre-production and performance, including fit ups, turnarounds, rigging, focussing and show operation
2. Assisting with managing the assets, environment, tools, equipment and machinery in the technical areas of responsibility.
3. Promoting a positive attitude towards health and safety in the technical and performance areas of PFT productions and adopting a proactive approach to challenging unsafe work practices in the work environment.

Key Tasks:

Technician	<p>Participating in the preparation and delivery of all Technical, Lighting and Sound aspects of PFT productions and events.</p> <p>Actively participating as a member of the Technical teams in the delivery of:</p> <ul style="list-style-type: none"> • Get Ins / Fit Ups • Turnarounds • Get Outs • Rigging • Focussing • Plotting • Performance Operation • Received Concerts and Events • Engagement Activities <p>Participating in show operation for the Lighting and Sound team, fulfilling the role of operator, sound no 1 or sound no 2, contributing the smooth running of the performance</p> <p>Participating in show operation for the Technical team, fulfilling stage crew and flying duties.</p> <p>Facilitating incoming events and concerts, providing appropriate lighting as required</p> <p>Contributing to the upkeep and maintenance of productions once they are in performance.</p> <p>Assisting with the planning and creation of electrical and technical effects and practicals.</p> <p>Participating in the efficient setting and resetting of the venues, ensuring that productions are presented as intended by the Creative teams.</p> <p>Participating in the maintenance and upkeep of the working environment and equipment, tools and relevant consumables in all areas used by the technical teams.</p> <p>Any other duties or projects required by the Technical Manager, Lighting & Sound Manager or Head of Production to ensure the general smooth and efficient operation of the buildings and organisation.</p>
Health and Safety	<p>Attend training as required to update knowledge and skills, and to be able to comply with relevant statutory requirements to a high standard.</p> <p>Produce risk assessments, safe systems of work, COSHH assessments, checklists and other relevant documentation as directed to support Production department activity.</p> <p>Support the Executive Director, as Chief Executive of the organisation, in their legislative duties under the Health and Safety at Work etc. Act 1974.</p> <p>To support the remit and work of the Health and Safety committee, working with committee members to contribute to the day-to-day management of health and safety</p>
Other	<p>Assisting the Production Department with work experience placements, offering work shadow opportunities, training and mentoring as required.</p> <p>Actively promote staff welfare, development and training opportunities throughout the Theatre.</p> <p>Supporting the nominated Green Champion, in meeting organisational aims and ambitions for its environmental impacts.</p> <p>Helping to implement the organisation's Environmental Policy within the Production department</p>

Technician

Job Description & Person Specification

The successful candidate will need to be able to demonstrate the following skills, experience and attributes in both the written application and the interview process:

Requirements	Essential	Desirable	Assessment Method
Qualifications and Knowledge		IT literate, with knowledge of key software applications, including Microsoft 365.	Application
	Knowledge of relevant legislation, for example Working at Height / COSHH	HND or Degree in Lighting and Sound, Technical Theatre or relevant equivalent course.	Application / Interview
		Full UK driving licence (B, BE, C1)	Application
		Certified in First Aid at Work by a recognised body	Application
		IPAF Class 3A/3B valid ticket	Application
Skills and Abilities	Good communication skills, both written and verbal		Application
	Skilled in rigging, focussing and maintaining a range of generic and moving lighting fixtures	Good rigging and scenic flying skills.	Application / Interview
		Abilities in live sound set up and mixing	Interview
	Competent in operating lighting and sound desks and A/V playback systems	Skilled in operation and programming of Etc EOS or related consoles	Application / Interview
		Skilled in operation and programming of Yamaha CL series or related consoles	Application / Interview
		General skills in stage craft or scenic handling	Application / Interview
Interpersonal and Communication Skills	Good team player		Interview
	Experience of working directly with Creative staff		Interview
	Good communication skills		Interview

Requirements	Essential	Desirable	Assessment Method
Experience	Proven experience at assistant level in a production department within the performing arts industry	Experience of repertoire systems	Application
	Knowledge and experience of current Health and Safety issues and practice within the UK performing arts industry	Experience of maintaining technical theatrical infrastructure and equipment, for example PAT, moving light service	Application / Interview
	Proven experience of working within a theatre or events technical environment	Experience of mainstream UK theatre production	Application
		Experience of multi-site working	Application
		Experience of managing storage systems and recycling programmes	Application
		Experience of touring theatre (pre-production and / or performance)	Application
		Experience of participating in a health and safety committee	Application
Personal Qualities	Has a positive, calm and methodical approach to working	Interested and willing to work across a wide range of areas	Application
	Demonstrates flexibility and diplomacy		Application
	Problem Solver		Application
		Self-motivated	Application
Additional Requirements	Able to work flexibly including evenings and weekends	Willing to work across other Production disciplines	Application
		Comfortable working in a predominately rural environment	Application



Pitlochry Festival Theatre is a Living Wage Employer.